

# Library Trustee Meeting Minutes

## May 24, 2017

**Call to order: 7:07**

**Present:** John Mickola, Dwight Horan, Roberta Flashman, Michelle Thomas, Anne Manney, Claire Lavin, Mary Murtland, Director.

**Sec. Report:** Accepted.

Elevator didn't pass. Back-up battery didn't work. Fire extinguisher not checked by FD. 60 days to comply – they'll re-inspect.

Mary has not received a bid for the ceiling work. Roberta will give Mary another name of someone to give a bid.

Mary will not be at next meeting, she will be taking her management class.

Mary is concerned that the out-of-state fees we collect will not go into the revolving account. Roberta suggested she call it a fine or a fee and there will be no problem.

**Treas. Report:** Nothing to report.

Roberta talked about the possibility of shortening the scholarship process so recipients can get their money sooner. Dwight said end of January is the earliest we can get verifications, so the checks may be able to be cut a little sooner. Dwight said we have 16 applications so far. If the board approved final amounts in January it's possible the checks could go out in February.

**Bills Payable:** Approved. John mentioned there is some money left in building maintenance. He will request a transfer from maintenance line to salary line to pay salaries.

**Director's report:** Library has been quiet. Lots of groups meet here. Now that there is more help, staff will be able to do more.

250<sup>th</sup> quilt is coming along. They have people to build frame. Will be permanently displayed.

Krishnabi is still working on wall displays.

Next month will be a display of children's work.

Kids are not coming from the school and teacher will not give Mary a reason.

Michelle asked which demographic is down. Mary says very few high school kids come in. Seniors pretty consistent. Trying Scrabble at the library. There are openings for volunteers in the tax-save program. Still 2 computers down. Patrons are complaining. Only 3 working (including the apple). Downstairs catalogue computer not working. One just needs a video card. Dwight will look at it and can probably replace the card. Dwight will bring in laptops tomorrow to replace the broken computers and Roberta will configure the network on them.

The Friends group cancelled their last scheduled meeting one hour before meeting was due to be held. Most of summer reading activities are scheduled.

The person written in on the ballot for trustee declined to serve.

Bill Paneda is interested in serving. **MOTION:** to submit Bill's name to the moderator to be approved for the board. Approved.

Mary needs someone to open the building on the Friday before mini-golf.

Dwight says the laptops from BAE are too old to give out anymore, so laptop program for kids should be suspended.

**Adjourned: 8:18PM**